



Library Commission Minutes

Wednesday, November 5, 2025 6:00 p.m.

Harrigan Centennial Hall

Members: Chair - Sandra Fontaine, Vice Chair - Jeff Budd, Secretary - Margie Esquiro,
Allison Lawrie, Callie Simmons, Rachel Worthey, Bruce Gazaway
Assembly Liaison: Scott Saline (Alternate = Tim Pike)
City Staff: Jessica Ieremia, SPL Director

I. CALL TO ORDER

Chair Sandy Fontaine called the meeting to order at approximately 6:03p.m.

II. ROLL CALL

Present: Sandra Fontaine, Jeff Budd, Margie Esquiro, Callie Simmons, Bruce Gazaway

Unexcused: Rachel Worthey

Absent: Assembly Liaison: Scott Saline

Staff Present: Jessica Ieremia

Others: None

III. AGENDA CHANGES - Move Facilities & Maintenance Issues from New Business to Unfinished Business

Note: Jess commented that she would be happy to print out meeting agendas for the meetings if they were sent to her.

IV. APPROVAL OF MINUTES

A. From October 1, 2025 LC Meeting

M/S by Budd/Gazaway to approve the minutes of October 1, 2025.

Motion passed 5 - 0 by voice vote.

V. REPORTS

Commissioners: Margie thanked Chair Fontaine for keeping the meetings running smoothly. She really appreciates keeping the meetings to a little over an hour!

Assembly Liaison: Scott Saline reported that he is working on finding 2 windows to open (to help the air flow and moisture in the building) to present to the City Maintenance. He commented on other City buildings HVAC concerns like Blatchley dehumidifier and the City not having its own refrigeration person.

Friends of the Library Liaison: Jeff Budd reported that his team won the Battle of the Books. His team included: Leslie Wolf, Katie Brunell, Robin Sherman, Patricia Atkinson, and Jeff. He reported that the Friends Book Sale was successful. They did not sell books but sold 10-15 tables for \$25 each. 100-200 folks attended and bought books.

SPL Director, Jess Ieremia

- New format for her monthly report will continue to include more detailed reports from both Maite (Youth Programs) and Margot (Adult Programs). Many fun Halloween themed activities were held in October; the Freedom to Read Initiative is in the planning stages; 6 filmmakers from the American Documentary and Animation Film Festival held a panel discussion; 2 Adult game nights were held
- Tourism Survey is still available
- Budget is on track

V.PERSONS TO BE HEARD – None

VI.UNFINISHED BUSINESS

- A. IT Update** – No word on install of computers or printer fix! No meetings with IT staff. We would like everything to work and it doesn't. Scott will look into this and report back. The Commission talked about a letter regarding the IT problems we sent to the Assembly when Nicole was Chair (3 or 3-1/2 years ago?) and we still have similar issues!
- B. Facilities & Maintenance Issues** – There has been a complaint made regarding the use of the Children's Room. A discussion followed regarding tightening up the Room Use Policy for all the Library areas. Policies at other libraries were looked at and some policy language was discussed. It was also suggested that we need better signage for all the different areas stating room use and ages of users.
- C. Alaska Library Conference Association** – scheduled for March 26, 27, 28, 2026
Registration is set up online; food will be provided by Aramak; contracts with 2 speakers are complete; there are 54 proposals for breakout session; schedule and rooms still being developed; "furry friends" will be available for stress relief; pre-conference showing of Steve Lawrie's paintings will be up and fishing story time/poetry will be scheduled; Margie donated a quilt for the Friends Silent Auction.

VII. NEW BUSINESS – None

XI. PERSONS TO BE HEARD – None

VIII.ADJOURNMENT

ITEMS for the next meeting's agenda: Unfinished Business= IT Update and AKLA;
New Business = Children's Room Use Policy

The next regular meeting would be on Wednesday, February 5, 2026 at 6:00 p.m. in Harrigan Centennial Hall. Jess will let us know if we need a special meeting regarding AKLA before that on January 3, 2026

Hearing no objection, Chair Fontaine called the meeting adjourned at 7:05p.m.

Attest:
Margie Esquiro, LC Secretary
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